

Student induction Policy

<p>Policy scope</p>	<p>Under Standard 6 of the ESOS National Code, the organisation must ensure that students receive support to adjust to life in Australia. This policy sets out who is responsible to ensure this happens for each student.</p>
<p>Policy purpose</p>	<p>It is the policy of the organisation that all international students receive an induction to adjust to study and life in Australia as per the requirements on the ESOS National Code.</p>
<p>Policy statement</p>	<p>The organisation is committed to meeting our responsibilities under the ESOS framework.</p>
<p>Legislative/statutory requirements</p>	<ul style="list-style-type: none"> • National Code of Practice for Providers of Education and Training to Overseas Students 2018 • Education Services for Overseas Students Act 2000 (ESOS Act)

<p>Associated documents</p>	<p>National Code 2018 Factsheets</p> <p>General Factsheet</p> <p>Standard 1: Marketing information and practices</p> <p>Standard 2: Recruitment of an overseas student</p> <p>Standard 3: Formalisation of enrolment and written agreements</p> <p>Standard 4: Education Agents</p> <p>Standard 5: Younger overseas students</p> <p>Standard 6: Overseas student support services</p> <p>Standard 7: Overseas student transfers</p> <p>Standard 8: Overseas student visa requirements</p> <p>Standard 9: Deferring, suspending or cancelling the overseas student's enrolment</p> <p>Standard 10: Complaints and appeals</p> <p>Standard 11: Additional requirements</p>
<p>Requirements</p>	<p>The International Student Officer will arrange to meet each student at the airport and provide them with a transfer. This can be facilitated by:</p> <ul style="list-style-type: none"> • The organisation arranging for the student to be collected collects student • Before their commencement students will be provided with an induction, either on a group or individual basis depending on their arrival date and the time of year, that provides culturally appropriate information about: <ul style="list-style-type: none"> ○ Relevant legal services that they may need to access ○ Emergency and health services, including the Emergency line and their Overseas Student Health Cover ○ The available facilities and resources introduced via a campus tour

	<ul style="list-style-type: none"> ○ The organisation’s complaints and appeals processes ○ How to access public transport <p>The induction session also includes a refresher of the obligations under their student visa regarding attendance and academic progress</p>
<p>Risk Management</p>	<p>This policy will assist with the ESOS compliance and training of staff.</p> <p>Associated Documents and Materials</p> <ul style="list-style-type: none"> ● Emergency contact information ● Complaints and Appeals processes ● Orientation program